PVTA
Pioneer
Valley
Transit
Authority

Administrative Headquarters
Old North Main St. Firehouse
2808 Main Street
Springfield, MA 01107
(413) 732-6248

MINUTES OF PVTA'S COMPENSENATION COMMITTEE MEETING
March 25, 2020

The Compensation Committee meeting of the Pioneer Valley Transit Authority was held on Wednesday, March 25, 2020 at 11:30 A.M. remotely in accordance with the Governor's State of Emergency Provisions of the Open Meeting Law, G.L. c. 30A, Section 20, relieving from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, permitting a public body to allow remote participation by all members.

PRESENT:
Doug Slaughter, Amherst; Brian O'Leary, Belchertown; Mark Gold, Longmeadow; John Carroll, Ware;

NOT PRESENT:
N/A, all members present.

1. CALL TO ORDER

A quorum being present, Chairman of the Compensation Committee, Doug Slaughter, called the meeting of the Compensation Committee to order at 11:43 A.M.

2. APPROVAL OF MINUTES OF JANUARY 21, 2020 COMPENSATION COMMITTEE MEETING

Chairman Slaughter asked for a motion from the Compensation Committee to approve the Compensation Committee minutes of January 21, 2020. Minutes were distributed prior to this meeting for review by the committee.

Motion: Moved and seconded (Gold/Carroll) to approve the Compensation Committee minutes of January 21, 2020.

Chairman Slaughter asked if there was any discussion, hearing none, asked for a roll call vote.

John Carroll – Yes
Mark Gold – Yes
Brian O'Leary – Yes
Doug Slaughter - Yes

Motion passed by a 4-0 vote.

3. ADMINISTRATOR'S REVIEW & COMPENSATION FOR FY20

Chairman Slaughter: The Administrator's Evaluation concluded that Ms. Sheehan's performance is good or better than good and there were no notable deficiencies in the spectrum of responses. At our last meeting the committee discussed a 3% salary increase. Is there any further discussion on the salary increase or does someone want to make a motion.

Motion: Moved and seconded (Carroll/Gold) to recommend to the Board approving a 3% salary increase for FY20 retroactive to July 1, 2020 in the Administrator's salary and releasing the results of the three compilations of the Administrator's review.

Chairman Slaughter asked if there was any discussion, hearing none, asked for a roll call vote.

John Carroll – Yes
Mark Gold – Yes
Brian O'Leary – Yes
Doug Slaughter - Yes

Motion passed by a 4-0 vote.

4. ADMINISTRATORS CONTRACT

Chairman Slaughter: At the last meeting, the committee discussed recommending a 5-year Contract starting July 1, 2020 through June 30, 2025 with two adjustments:

1. Term of Employment: Increasing termination notice from 90-day's notice to 120-day's notice.

2. Termination: Increasing severance period from four (4) months to six (6) months.

Motion: Moved and seconded (O'Leary/Gold) to recommend a 5-year Contract starting July 1, 2020 through June 30, 2025 with two adjustments to Administrator Sheehan's current Agreement:

1. Term of Employment: Increasing termination notice from 90-day's notice to 120-day's notice.

2. Termination: Increasing severance period from four (4) months to six (6) months.

Chairman Slaughter asked if there was any discussion, hearing none, asked for a roll call vote.

John Carroll – Yes
Mark Gold – Yes
Brian O'Leary – Yes
Doug Slaughter - Yes

Motion passed by a 4-0 vote.

5. OTHER BUSINESS

Chairman Slaughter reported that there is no other business to discuss.

6. ADJOURNMENT

Chairman Slaughter asked for a motion to Adjourn.

Motion: Moved and seconded (Carroll/O'Leary) to Adjourn.

Chairman Slaughter asked for a roll call vote:

John Carroll – Yes
Mark Gold – Yes
Brian O'Leary – Yes
Doug Slaughter - Yes

The meeting of the PVTA Compensation Committee adjourned at 11:51 A.M.

A TRUE RECORD

ATTEST: Brandy Pelletier
BRANDY PELLETIER

Documents filed with Compensation Committee Meeting packet:

- January 21, 2020 Minutes

Minutes Approved: June 23, 2021